



THE SYDNEY AMATEUR FOOTBALL LEAGUE (INC.)

Objects and rules

MARCH 2009 EDITION

(1)

**OBJECTS OF
THE SYDNEY AMATEUR FOOTBALL LEAGUE (INC.)**

1. To foster, develop and create a high standard of Amateur Football
2. The Association shall be a non profit organization
3. The colors of the Association shall be ALL WHITE WITH BLUE TRIM

RULES OF
THE SYDNEY AMATEUR FOOTBALL LEAGUE (INC.)

Part I --- Preliminary

Model Rules

1. The model rules contained in schedule one of the Association Incorporation Act, 1984 are hereby expressly excluded except in so far as they may be repeated herein.

Interpretation

2. (1) In the rules, in so far as the context or subject matter otherwise indicates or requires--
“Affiliate” means the Sydney amateur Football League (INC.);
“Committee” means the management committee of the association;
“Council” means the league council of the association;
“Delegate(s)” means the person(s) authorized to represent a particular Affiliate;
“Member” means either an affiliate, authorized delegate or a person that has been appointed as a life member;
“Ordinary Member” means a member of the management committee who is an officer bearer of the Association, as referred to in rule 21 (2);
“Referee” means any member of the Sydney amateur Football League Referees Association or any other person appointed by them.
“Secretary” means-
 - (a) the person holding office under these rules as secretary of the Association
or
 - (b) where no such person holds that office--- the public officer of the Association;
“Special General meeting” means a general meeting other than the annual general meeting
“The Act” means the Association Incorporation Act, 1984;
“The Regulation” means the Association Incorporation Regulation, 1985
- (2) In these rules-
 - (a) a reference to a function includes a reference to a power, authority and duty
and
 - (b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.
- (3) The provisions of the Interpretation Act, 1987, apply to and in respect of these rules in the same manner as those provisions would so apply if these rules were an instrument made under the Act.

Part II --- Membership

Membership qualifications

3. (1) A Club or person is qualified to be a member of the association if, but only if
- (a) the club or person is a person referred to in Section 15 (1) (a), (b) or (c) of the Act and has not ceased to be a member of the Association at any time after incorporation of the Association under the Act
 - or
 - (b) the person is a natural person who has been nominated for membership of the association as provided by rule 57 and such nomination for membership has been approved;
 - (c) The club has nominated for membership of the association as provided by rule 4 and such nomination for membership has been approved.
- (2) The Sydney Amateur Football League Referees Association shall be deemed a member of the Association but shall be exempt from all financial obligations applicable to other members.

Nomination for membership

4. (1) A nomination of a club for membership of the association
- (a) shall be made by the nominee in writing in the form set out in appendix 1 to these rules and shall be accompanied by a deposit set by the committee and
 - (c) shall be lodged with the secretary of the association.
- (2) As soon as practicable after receiving a nomination for membership, the secretary shall refer the nomination to the committee which shall determine whether to approve or to reject the nomination.
- (3) Should the club's nomination for membership be rejected then the deposit lodged will be returned
- (4) Where the committee determines to approve a nomination for membership, the secretary shall, as soon as practicable after the determination, notify the nominee of that approval and request the nominee to pay any fees due in terms of rule 9.
- (5) The Registrar shall, on payment by the nominee of the amounts referred to in rule 9 within period referred to in that rule, enter the nominee's name in the register of members and, upon the name being so entered, the nominee becomes a member of the association.

Cessation of membership

5. (1) A club or person ceases to be a member of the association if the club or person
- (a) dies or
 - (b) resigns that membership or

(4)

(c) is expelled from the association

- (2) (a) A club or person who is un-financial shall remain a member of the Association and shall be classified as an un-financial member
(b) An un-financial member shall not be entitled to vote at any meeting of the Association
(c) An un-financial member shall not be entitled to participate in any competition under the auspices of the Association unless specifically authorized by the Committee.

Membership entitlements not transferable

6. A right, privilege or obligation which a club or person has by reason of being a member of the Association
(a) is not capable of being transferred or transmitted to another club or person
or
(b) terminates upon cessation of the club's or person's membership.

Resignation of membership

7. (1) A member of the Association is not entitled to resign that membership except in accordance with this rule.
(2) A member of the Association who has paid all amounts payable by the member to the Association in respect to the member's membership may resign from the membership of the Association by first giving notice (being not less than one month or not less than such other period as the Committee may determine) in writing to the Secretary of the member's intention to resign and, upon the expiration of the period of notice, the member ceases to be a member.
(3) Where a member ceases to be a member pursuant to clause (2), and in every other case where a member ceases to hold membership, the Registrar shall make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

Register of members

8. (1) The Registrar of the Association shall establish and maintain a register of members of the association specifying
(a) The name and address of the secretary of each affiliate of the association and
(b) The name and address of each person who is a member of the association and
(c) The date on which the club or person became a member
(2) The register of members shall be kept at the principal place of administration of the association and shall be open for inspection, free

(5)

of charge, by any member of the association at any reasonable hour upon giving reasonable notice.

Fees, Subscriptions, etc.

9. (1) Subject to the discretion of the management committee the following rules shall apply---
- (a) affiliation fees shall be set by the committee annually and payable as determined by the Committee.
 - (b) Any deposit lodged with a successful application for membership shall be utilized in payment of any outstanding affiliation fee.
 - (c) Any other fee or fines levied on an affiliation must be paid within twenty-eight days or such other period as determined by the committee, of notice of such other fees or fines being sent to the affiliate otherwise the affiliate will be deemed to be un-financial.
 - (d) All accounts which are to be paid by a specific time, as listed or decreed, which are NOT paid will attract a 20% penalty per week for a period of 4 weeks after which time, if still not paid, the club will be suspended from the competition until the obligation has been met.

Good Faith Deposit

10. (1) Upon acceptance as members, affiliates will be required to pay a good faith deposit of \$ 200.00, or such other amount as determined by the committee.
- (2) Failure to pay the good faith deposit within the prescribed period shall render an affiliate as being un-financial.
- (3) Such good faith deposit will be held in trust by the association until applied for at the end of the season or on resignation of membership.
- (4) Good faith deposit monies may be held in trust in the association general banking account or such other account as the committee may determine.
- (5) Affiliates not claiming a return of the good faith deposit and continuing membership shall have the amount credited for the next season less any amount deducted towards the payment of any outstanding fees at the end of the season.
- (6) An application for the return of the good faith deposit shall be made to the secretary who shall as soon as practicable refer such application to the committee who shall determine whether the affiliate has kept "good faith" and fulfilled all obligations to the association. If so determined, the full amount of the good faith deposit will be returned to the affiliate.

Member's liabilities

11. The liability of members of the association to contribute towards the payment of the debts and liabilities of the association or the cost, charges and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member in respect of membership of the association as required by rule 9.

Disciplining of members

12. (1) Where the committee is of the opinion that a member of the association
- (a) has persistently refused or neglected to comply with a provision or provisions of these rules, or
 - (b) has persistently and willfully acted in a manner prejudicial to the interest of the association, the committee may cite the member to attend a committee meeting and show cause why a resolution to the following effect should not be passed in the regard to the member
 - (i) Forfeit all or any part of the member's good faith deposit, and/or
 - (ii) Fine the member any sum deemed appropriate, and/or
 - (iii) Expel the member from the association, and/or
 - (iv) Suspend the member from membership of the association for a specific period.
- (2) Where the committee cites a member under clause (1), the secretary shall, as soon as practicable, cause a notice in writing to be served on the member
- (a) setting out the grounds on which the citing is based;
 - (b) stating that the member, or if an affiliate its representative, but a number designates by the committee, may address the committee at the meeting to be held;
 - (c) stating the date, place and time of that meeting;
 - (d) informing the member that the member may do either or both of the following
 - (i) attend and speak at the meeting
 - (ii) submit to the committee at or prior to the date of the meeting written representations relating to the citing.
- (3) At a meeting of the committee held as referred to in clause (2), the committee shall
- (a) give to the member or if an affiliate its representatives an opportunity to make oral representations;
 - (b) give due consideration to any written representations submitted to the committee by the member at or prior to the meeting; and
 - (c) by resolution determine whether to pass a resolution(s) in terms of clause (1) (b).

(7)

(4) Where the committee passes a resolution under clause (3), the secretary shall, within seven days after that confirmation, by notice in writing, inform the member, at the address recorded in the register of members, of the right of appeal under rule 13.

(5) A resolution passed by the committee under clause (4) takes effect immediately notwithstanding the members right of appeal pursuant to rule 13

Right of appeal of disciplined member

13. A member may appeal to the committee against a resolution passed under rule 12 (3) within seven days after notice of the resolution is served on the member, at the address recorded in the register of members, by lodging with the secretary a notice to that effect and provided such notice is accompanied by fresh evidence to support the members appeal.

Affiliation

14. This Association shall be affiliated to the Football New South Wales, and shall do all such things necessary to implement and enforce any decision to the football New South Wales relating to any player, official, person or club who is a member or affiliated with the Branch, or seeks to be a member of or affiliated with the Association.

Part III - - The League Council

Meetings

15. (1) The committee of the association shall report, monthly, the progress of the association to the council which shall consist of
- (a) the office-bearers of the association; and
 - (b) two delegates from each affiliate; and
 - (c) one representative from the Sydney Amateur Football League Referees Association
 - (d) life members
- (2) The secretary shall give each member and all others entitled to attend seven days notice of each council meeting
- (3) The council shall decide to which body the association shall be affiliated
- (4) At any meeting of the council, delegates representing at least one third of affiliates entitled to attend and vote must be in attendance before a quorum shall be obtained

(8)

(5) If a quorum is not in attendance thirty minutes after the designated commencement time, the meeting shall be adjourned for a period of fourteen days

(6) Affiliates failing to be represented at council shall be fined an amount determined by the committee

(7) The council may meet as many times as considered necessary during the months from February to September

(8) A meeting of council shall be convened in the same manner and on the same conditions as provided in rule 36

(9) Visitors desirous of attending any council meeting must seek the permission of council to do so

Presiding member

16. (1) The president or, in the president's absence, the senior vice president or, in the senior vice president's absence, the junior vice president, shall preside as chairperson at the meeting
- (2) If the president and the senior and junior vice president are absent from the meeting or unwilling to act, the members present shall elect one of their number to preside as chairperson at the meeting.

Agenda

17. The order of business at each council meeting shall be as provided in rule 30.

Powers

18. (1) Council shall have the power to deal with any matter not provided for in these rules provided that seven days notice has been given to each member or such other person entitled to attend of such matters.
- (2) Decisions of the council shall be final and binding in all matters, provided such decisions are not contrary to the objects or rules of the association.
- (3) Council may amend the administration and competition rules of the association provided that notice has been given prior to the adjourned annual general meeting, or council determines that "leave of the meeting" be granted to address any such request for amendment by 2/3 votes of affiliates.

(9)

(4) Council shall have the power to appoint sub-committees to deal with any matter coming within its jurisdiction.

Voting

19.

(1) All affiliates shall nominate their delegates to all meetings of the association and such nominations are to be held by the association secretary prior to the first day of March in each year.

(2) Any delegate of an affiliate is not entitled to vote at any council meeting of the association unless the affiliate is deemed financial.

(3) Any person who purports to be an alternate delegate for the affiliate must, on demand by the chairperson of the meeting, produce written proof of his authority to represent such affiliate and such written authority must be signed by the secretary of the affiliate in question.

(4) In the absence of written authority by a person purporting to be an alternate delegate for an affiliate, the council shall have the sole discretion to determine whether the purported alternate delegate will be entitled to vote at the meeting.

(5) Whilst each affiliate is entitled to have two delegates present at council meetings only one vote is available to each affiliate.

(6) If an officer-bearer is also a nominated delegate of an affiliate then he/she is entitled to a further vote provided that no other delegate of the relative affiliate is present and entitled to vote at the meeting.

(7) The delegate for the Sydney Amateur Football League Referees Association is not entitled to vote at any council meeting but is allowed to participate and address the meeting.

(8) The chairperson of the council meeting is only entitled to a casting vote irrespective of any other office-bearing positions held or nomination as a delegate for an affiliate.

(9) Life members are entitled to vote at council meetings.

PART IV --- THE COMMITTEE

Powers, etc. of the committee

20. The committee shall be called the management committee of the association and, subject to the ACT, the Regulation and these rules and to the resolution

passed by the association in general meeting—

- (a) shall control and manage the affairs of the association;
- (b) may exercise all such functions as may be exercised by the association other than those functions that are required by these rules to be exercised by a general meeting of members of the association;
- (c) has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the association; and
- (d) shall be the sole authority for the interpretation of the objects, rules or competition rules of the association;
- (e) may by resolution co-opt one to three persons to assist with business but such persons are not to be full members of the committee.

Constitution and membership

21. (1) Subject in the case of the first members of the committee to section 21 of the Act, the committee shall consist of –
- (a) the office bearers of the association; and
 - (b) a maximum of 6 ordinary members; and
 - (c) Publicity officer
- each of whom shall be elected at the annual general meeting of the association pursuant to rule 34.
- (2) The office bearers of the association shall be –
- (a) the President;
 - (b) the Senior Vice-President;
 - (c) the junior Vice-President;
 - (d) the Secretary;
 - (e) the Treasurer;
 - (f) the Assistant Secretary;
 - (g) the Registrar.
- (3) Each member of the committee shall, subject to these rules, hold office until the conclusion of the annual general meeting, following the date of the member's election, but is eligible for re-election.
- (4) In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a person to fill the vacancy and the person so appointed shall hold office, subject to these rules, until the conclusion of the annual general meeting next following the date of the appointment.
- (5) A member of the management committee shall not be eligible to hold the position of Auditor

Election of members

22. (1) Nominations of candidates for election as office bearers of the association or as ordinary members of the committee—
- (a) shall be made in writing, signed by a member of the association; and
 - (b) shall be delivered to the Secretary of the association before the commencement of the annual general meeting at which the election is to take place.
- (2) In insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected, subject to acceptance, and further nominations shall be received at the received at the annual general meeting.
- (3) If insufficient further nominations are received, any vacant position remaining on the committee shall be deemed to be casual vacancies.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected, subject to acceptance.
- (5) If the number of nominations received exceeds the number of vacancies to be filled, then the election shall be by a show of hands unless a ballot is requested by any of the nominees.
- (6) Any ballot for the election of office-bearers and ordinary members of the committee shall be conducted at the annual general meeting in such usual and proper manner as the committee may direct.
- (7) A nomination of a candidate for election under this clause is not invalid if that candidate has been nominates for election to another office at the same election.
- (8) A person may not hold more than 2 positions on the management committee of the association.
- (9) Any person holding more than one position on the management committee of the association shall be entitled to one vote for every position held at all Council meetings and General meetings of the association.

Secretary

23. (1) The Secretary of the association shall, as soon as practicable after being appointed as secretary, lodge notice with the association of his or hers address.
- (2) It is the duty of the secretary to keep minutes of –

- (a) all appointments of office-bearers and members of the committee;
- (b) the names of members of the committee present at a committee meeting or a council meeting or a general meeting; and
- (c) all proceedings at committee meetings, council meetings and general meetings.

(3) Minutes of proceedings at a meeting shall be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

(4) The duties of the secretary in addition to those imposed by the Association Incorporation Act, 1984 shall be-

- (a) to administer the affairs of the association as directed by the management committee or by the council or by the association in general meetings;
- (b) to receive monies and pay the same to the treasurer;
- (c) to keep a proper record of the association's proceedings and competitions;
- (d) to attend to such other duties as may come within his or her province.

Assistant Secretary

24. The Assistant Secretary shall assist the Secretary as requires and act in the Secretary's place when requested to do so by the management committee, council or the association in general meetings.

Treasurer

25. It is the duty of the treasurer of the association to ensure that—

- (a) all money due to the association is collected and received and that all payments authorized by the association are made
- (b) correct books and accounts are kept showing the financial affairs of the association including full details of all receipts and expenditure connected with the activities of the association;
- (c) shall produce the association's Bank statement and financial statement at each committee, council and annual general meeting;
- (d) shall prepare the annual financial statement and produce all books and receipts when requested to do so by the Auditor.

Registrar

26. The Registrar shall be responsible for—

- (a) the receipt and recording of all players registrations;
- (b) the recording against the respective player of all protests and disputes committee decisions;
- (c) all such other recordings s shall be deemed necessary by the committee.

Casual Vacancies

27. For the purposes of these rules, a casual vacancy in the office of a member of

the committee occurs if the member—

- (a) dies
- (b) becomes an insolvent under administration within the meaning of the Companies (New South Wales) code;
- (c) resigns office by notice in writing given to the secretary;
- (d) is removed from office under rule 28;
- (e) becomes of unsound mind or a person whose person or estate is liable to be dealt with any way under the law relating to mental health; or
- (f) is absent without the consent of the committee from three consecutive meetings of the committee.

Removal of Member

28. (1) The association in general meetings may by ordinary resolution remove any member of the committee from the office of members before the expiration of the member's term of office and may by ordinary resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- (2) Where a member of the committee to whom the proposed ordinary resolution referred to in clause (1) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the association, the secretary or president may send a copy of the representations to each member of the association or, if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting and may also address the meeting for a period not exceeding ten minutes at which the ordinary resolution is considered.

Meetings and Quorum

28. (1) The committee shall meet at least twelve times in each period of 12 months at such place and time as the committee may determine.
- (2) Additional meetings of the committee may be convened by the president or by any member of the committee.
- (3) Oral or written notice of a meeting of the committee shall be given by the secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed upon by the members of the committee) before the time appointed for the holding of the meeting.
- (4) Notice of a meeting given under clause (3) shall specify the general nature of the business to be transacted at the meeting if the provisions of rule 30 are not to apply and no business other than that business shall be transacted at the meeting, except business which the committee members present at the meeting

unanimously agree to treat as urgent business.

(5) At least three or more of committee members elected must be in attendance at a committee meeting before a quorum shall be obtained.

(6) No business shall be transacted by the committee unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting stands adjourned to the same place and at the same hour of the same day in the following week.

(7) If at the adjourned meeting a quorum is not present within an half an hour of the time appointed for the meeting, the meeting shall be dissolved.

(8) At a meeting of the committee—

- (a) the president or, in the president's absence, the senior vice-president or, in the absence of the senior vice-president, the junior vice-president, shall preside as chairperson of the meeting;
- (b) if the president and the senior and junior vice-president are absent from the meeting or unwilling to act, the members present shall elect one of their number to preside as chairperson of the meeting.

Order of business

30. (1) The order of business at all committee and council meetings, unless otherwise determined by the meeting, shall be as follows--

- (a) Reading of the minutes of the previous meeting;
- (b) Business arising from the minutes and adoption of same;
- (c) Correspondence – inwards and outwards;
- (d) Business arising from correspondence;
- (e) Secretary's report;
- (f) Registrar's report;
- (g) Any other reports;
- (h) Unfinished business;
- (i) Motions of which notice has been given;
- (j) Notice of motions;
- (k) P & D;
- (l) Financial report;
- (m) Business arising from financial report;
- (n) Close meeting

(2) Unless otherwise determined by the meeting, all committee and council meetings will conclude by no later than 11:30pm.

Delegation by committee to sub-committee

31. (1) The committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such persons as the committee thinks fit) the exercise of such functions of the committee as are specified in the instrument, other than—
- (a) this power of delegation: and
 - (b) a function which is a duty imposed on the committee by the act or by any other law.
- (2) A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- (3) A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function the subject thereof, or as to time or circumstances, as may be specified in the instrument of delegation.
- (4) Notwithstanding any delegation under this rule, the committee may continue to exercise any function delegated.
- (5) Any act of thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would if it had been done or suffered by the committee.
- (6) The committee may, by instrument in writing, revoke wholly or in part any delegation under this rule.
- (7) A sub-committee may meet and adjourn as it thinks proper.

Voting and decisions

32. (1) Questions arising at a meeting of the committee or of any sub-committee appointed by the committee shall be determined by a majority of votes of members of the committee or sub-committee present at the meeting.
- (2) Each member present at the meeting of the committee or of any sub-committee appointed by the committee is entitled to one vote but, the person presiding at the meeting shall have a casting vote only.
- (3) Subject to rule 29 (5), the committee may act notwithstanding any vacancy on the committee.
- (4) Any act or thing done or suffered, or purporting to have been done or

suffered by the committee or by a sub-committee appointed by the committee, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the committee or sub-committee.

PART V ---- GENERAL MEETINGS

Annual General Meetings---holding of

33. (1) With the exception of the first annual general meetings of the association, the association shall, at least once in each calendar year and within the period of two months after the expiration of each financial year of the association, convene an annual general meeting of members.
- (2) The association shall hold its first annual general meeting—
- (a) within the period of eighteen months after its incorporation under the Act; and
 - (b) within the period of two months after the expiration of the first financial year of the association.
- (3) Clauses (1) and (2) have effect subject to any extension or permission granted by the Commission under section 26 (3) of the Act.

Annual general meetings-----calling of and business at

34. (1) The annual general meeting of the association shall, subject to the Act and to rule 33 be convened on such date and such place and time as the committee thinks fit.
- (2) In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting shall be—
- (a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting;
 - (b) to receive from the committee reports upon the activities of the association during the preceding financial year;
 - (c) to receive and consider the statement which is required to be submitted to members pursuant to Section 26 (6) of the Act;
 - (d) to determine the quantum of the Honoraria to be granted to the association secretary;
 - (e) to elect the Patron of the association;
 - (f) to elect office-bearers of the association and ordinary members of the committee;
 - (g) to elect the association honorary auditor for the ensuing financial year; and
 - (h) to adjourn the meeting for a period not exceeding three months.

(3) An annual general meeting shall be specified as such in the notice convening it.

Adjourned annual general meeting—calling of and business at

35. (1) The adjourned annual general meeting of the association shall, subject to rule 34 (2) (h), be convened on such date and at such place and time as the committee thinks fit.
- (2) The business of an adjourned annual general meeting shall be—
- (a) to consider any resolution received from a member to alter, amend or revise the rules of the association;
 - (b) to consider any resolution received from a member to alter, amend or revise the administration and/or competition rules of the association;
 - (c) to consider any resolution for the appointment of a life member;
 - (d) to consider any submission for the alteration of referee fees for the ensuing year;
 - (e) to consider the amount to be donated, if any, to the Sydney Amateur Soccer League Referees Association to assist with running expenses that may be incurred by that association during the ensuing year.
- (3) Any resolution required under clause (2) (a) and (c) shall be deemed to be a special resolution.
- (4) Any resolution required under clause (2) (b) shall be deemed to be an ordinary resolution.

Special general meeting—calling of

36. (1) The committee may, whenever it thinks fit, convene a special general meeting of the association.
- (2) The committee shall, on the requisition in writing of not less than five members, convene a special general meeting of the association.
- (3) A requisition of members for a special general meeting—
- (a) shall state the purpose or purposes of the meeting;
 - (b) shall be signed by the members making the requisition;
 - (c) shall be lodged with the secretary; and
 - (d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- (4) The committee must convene a special general meeting within one month of the secretary receiving the requisition in writing from the members in terms of clause (3)

(5) If the committee fails to convene a special general meeting to be held within one month after the date on which a requisition of members for the meeting is lodged with the secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than three months after that date.

(6) a special general meeting convened by a member or members as referred to in clause (5) shall be convened as nearly as is practicable in the same manner as general meetings are convened by the committee and any member who thereby incurs expense is entitled to be reimbursed by the association for any expense so incurred.

Notice

37. (1) The secretary shall--
- (a) at least seven days before the date is fixed for the holding of the general meeting, cause to be sent by pre-paid post to each member at the member's address appearing in the register of members, a notice specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting; and
 - (b) Advise members of any resolution to be placed before the meeting and whether such proposed resolution is an ordinary or special resolution.
- (2) No business other than that specified in the notice convening a general meeting shall be transacted at the meeting.
- (3) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who shall include that business in the next notice calling a general meeting given after receipt of that notice from the member.

Procedure

38. (1) No items of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
- (2) At least one half of eligible affiliates, represented by their nominated delegates, must be present to constitute a quorum for the transaction of the business of a general meeting.
- (3) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting shall stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of adjournment by the person presiding at the meeting

or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.

(4) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (provided not less than one third of eligible affiliates are represented) shall constitute a quorum.

Voting

39. (1) The provisions of rule 19 shall apply to voting at general meetings with the exception of clause (5).

(2) The following clause shall be applicable in lieu of rule 19 (5) for the purpose of voting at general meetings—"Each eligible affiliate is entitled to be represented by two delegates at general meetings and each delegate is entitled to one vote.

Presiding member

40. (1) The president or, in the president's absence, the senior vice-president or, in the senior vice-president absence, the junior vice-president, shall preside as chairperson at each general meeting of the association.

(2) If the president, senior vice-president and junior vice-president are absent from a general meeting or unwilling to act, the members present shall elect one of their number to preside as chairperson at the meeting.

Adjournment

41. (1) Subject to rule 35 (2) (h), the chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

(2) Where a general meeting is adjourned for 14 days or more, the secretary shall give written or oral notice of the adjourned meeting to each member of the association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

(3) Except as provided in clause (1) and (2), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

Making a decision

42. (1) A question arising at a council or a general meeting of the association shall

be determined on a show of hands and, unless before or the declaration f the show of hands a poll is demanded, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the association, is evidence of the fact without proof of the number or proportion of the votes recorded in favor of or against that resolution.

(2) Subject to rule 22 (5), at a general meeting of the association, a poll may be demanded by the chairperson or by not less than four members present at the meeting.

(3) Where the poll is demanded at a general meeting, the poll shall be taken--
(a) immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment; or
(b) in any other case, in such manner and at such time before the close of the meeting as the chairperson directs, and the resolution of the poll on the matter shall be deemed to be resolution of the meeting on that matter.

Special resolution

43. A resolution of the association is a special resolution if --
(a) it is passed by the majority which comprises not less than two-thirds of such members of the association as, being entitled under these rules so to do, vote in person at a general meeting of which not less than seven days written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules; or
(b) where it is made to appear to the Commission that it is not possible or practicable for the resolution to be passed in the manner specified in paragraph (a) - - the resolution is passed in a manner specified by the Commission.

Ordinary resolution

44. A resolution of the association is an ordinary resolution if it is not requires to be a special resolution.

Proxies

45. The appointment of proxies is not recognized nor accepted by the association.

PART VI ----MISCELLANEOUS

Alteration of objects and rules

46. The statement of objects and these rules may be altered, rescinded or added to only by a special resolution of the association at the adjourned annual general meeting or special general meeting of the association.

Alteration of Administration and/or competition rules

47. The administration and competition rules of the association do not form part of these rules and can be amended by ordinary resolution, subject to appropriate notice having been given, at any--
- (a) Committee meeting
 - (b) adjourned annual general meeting; or
 - (c) special general meeting

Common seal

48. (1) The common seal of the association shall be kept in the custody of the public officer.
- (2) The common seal shall not be affixed to any instrument except the authority of the committee and the affixing of the common seal shall be attested by the signature either of two members of the committee or one member of the committee and of the public officer or secretary.

Conduct of meetings

49. (1) All meetings of the association shall be conducted in accordance with Australian secretarial practice.
- (2) No member shall speak on any motion or amendment for longer than five minutes without the consent of the meeting.
- (3) A member is only permitted to speak once on every motion or amendment and the mover of the motion or amendment has the right of final reply.
- (4) No member shall make an offensive or personal reflection upon or impute improper motives to any member or office-bearer. Any member so offending shall immediately, upon request by the chairperson, withdraw and retract and also make an apology which is satisfactory to the chairperson. Any member refusing to so apologize and withdraw shall not be allowed to further address that or any other meeting of the association until he has complied with such request nor shall his vote be recoded upon any question.

Custody of books, etc.

50. Except as otherwise provided by these rules, the public officer shall keep in his or her custody or under his or her control all records, books and other documents relating to the association.

Financial year

51. The financial year of the association shall conclude on the thirty first day of October in each year.

Fines

52. The committee shall--
- (a) be responsible for setting fines applicable to members of the association;
 - (b) advise members as soon as practicable, but no later than the first day of April of each year, of the fines applicable for the ensuing twelve months;
 - (c) be responsible for interpreting the particular fine applicable for a particular offence.

Funds—management

53. (1) Subject to any special resolution passed by the association in general meeting, the funds of the association shall be used in pursuance of the objects of the association in such manner as the committee determines.
- (2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by any two of the following members of the committee—
- (a) President;
 - (b) Secretary
 - (c) Public officer;
 - (d) Assistant Secretary;
 - (e) Treasurer; or
 - (f) Registrar.

Funds—source

54. (1) The funds of the association shall be derived from affiliation fees, fines, donations, fund raising activities and, subject to any resolution passed by the association in general meeting, such other sources as the committee determines.
- (2) All money received by the association shall be deposited as soon as practicable and without deduction to the credit of the association's account with a financial institution.
- (3) The committee shall have the right to determine with which financial institution the association's account shall be conducted with.

Inspection of books, etc.

55. The records, books and other documents of the association shall be open to inspection, free of charge, by a member of the association at any reasonable hour upon giving reasonable notice.

Insurance

56. (1) The association shall effect and maintain insurance pursuant to section 44 of the Act.
- (2) In addition to the insurance required under clause (1), the association may effect and maintain other insurance.

Life members

57. (1) A person can only be appointed a life member of the association at the adjourned annual general meeting by a special resolution.
- (2) Only one person can be appointed as a life member at a adjourned annual general meeting.
- (3) A person can only be nominated for the position of life member if he or she has rendered distinguished and continuous service to the association or associated body over a period of not less than six years.
- (4) A life member is entitled to attend any meeting of the association and may vote at all meetings except a committee meeting of the association.
- (5) A life member shall not be counted at any meeting attended for the purposes of determining a quorum.
- (6) A life member is only entitled to receive notices relating to any general meeting of the association provided that he or she- -
- (a) still resides within the Sydney Metropolitan Area; or
 - (b) has not waived his or her right to receive such notices.

Professionalism

58. (1) Professionalism within the association is illegal.
- (2) Acts of professionalism by an individual are—
- (a) asking for, receiving or relying on a promise to receive any money or any compensation whatsoever for
 - (i) playing football;
 - (ii) for training or loss of time connected therewith;
 - (iii) time lost in playing football or travelling connected with football; or
 - (iv) expenses in excess of the amount actually disbursed on account of reasonable hotel or travelling expenses.
 - (b) receiving money or any other valuable consideration from any person or persons as an inducement towards playing football;

(24)

- (c) signing any professional form of a football organization;
- (d) advocating or taking steps to promote professional football;
- (e) playing in or for any football organization considered a professional body;
- (f) making a statement which is false in any particular in or in conjunction with any application for admission or reinstatement to membership of any affiliate or other body subject to the jurisdiction of this association.

(3) Acts of professionalism by an affiliate are—

- (a) paying or promising payment or any compensation whatsoever to any player for playing for that affiliate for--
 - (i) training or for travelling expenses to or from training or for loss of time in connection with training;
 - (ii) loss of time while playing or travelling in connection with football; or
 - (iii) hotel or travelling expenses in excess of the amount actually and reasonably disbursed.
- (b) Knowingly playing or admitting as a member any member of an expelled or suspended club or any person registered as or declared a professional without the consent of the committee of the association.
- (c) the playing of its coach if that person be a paid coach.
- (d) advocating or taking step to promote professional football.

(4) It is the affiliate's responsibility to ensure that any player wishing to become a member of that affiliate, whilst a member of the association, is not in breach of this rule and if any doubt exists then the matter must be referred to the committee of the association for direction.

(5) Punishment for any offence stated in this rule shall be expulsion, suspension and any other punishment deemed necessary by the committee of the association.

(6) The committee of the association may hold enquires into any alleged breach of this rule at its pleasure and shall do so when requested by any affiliate, provided that such affiliate makes a deposit, determined by the committee, accompanied by a preliminary written statement of the main known facts.

(7) The deposit referred to in clause (6) may be refunded after such enquiry either wholly or in part.

(8) the committee of the association shall have the power to deal with all acts which may be considered as acts of professionalism and which are not specifically provided for in this rule.

Services of notices

59. (1) For the purposes of these rules, a notice may be served by or on behalf of the association upon any member either personally or by sending it by post or by e-mail to the member at the member's address shown in the register of members.

(2) where a document or notice is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document or notice, the document or notice shall, unless the contrary is proved, be deemed for the purpose of these rules to have been served on the person at the time at which the letter would have been delivered in the ordinary course of post.

ADMINISTRATIVE RULES.

INTERPRETATION.

Interpretations set for Rule 2 of the Association Rules shall have equal meaning in the Administrative and Competition Rules.

COMPETITIONS.

1. The Association shall conduct wherever possible:-
 - (a) A Premiership competition in divisions with each Club having a 1st & Reserve grade.
 - (b) A top four play off for each division and each grade.
 - (c) An amateur Cup competition comprising one team per Club.
 - (d) A Referee's Trophy competition which shall be conducted in conjunction with the Amateur Cup and will be played as the early game.
 - (e) A Best & Fairest competition for both grades in each Division such to be judged on Premiership matches only.
 - (f) Any other competition as shall be decided from time to time.
2. Clubs affiliated to the League shall be liable to a fine if they compete in any other football competition during the season without first obtaining permission from the Association.
3. Clubs may play such trials and friendly matches as they desire unless directed otherwise by the Association.

PROMOTION AND RELEGATION.

4. Promotion shall be the TWO teams declared as the top two on the first grade table in Second and Third division at the conclusion of the Premiership shall be promoted to the next highest division.
5. Relegation shall be the two teams declared as the bottom two teams on the first grade table of the First and Second Division at the conclusion of the Premiership competition shall be relegated to the next lowest Division.
6. With the top two teams having been promoted, the two teams being relegated shall for the purpose of ADDITIONAL PROMOTIONS TO FILL A DIVISION, should the need arise, occupy a position on the lower Division's list of Clubs on the first grade points table after the holder of the third place as declared at the close of the season and will be promoted should the need arise. If further teams are required to fill vacancies in the higher division, these will be filled by the highest relegated side, followed by the lowest relegated and then the next highest finishing side in the lower division.

GRADING.

7. The Committee shall be responsible for the grading of all teams into divisions.

TROPHY AWARDS.

8. Trophy Awards made to competition winners shall be determined by the Committee.
9. The Secretary of a Club receiving a Perpetual Trophy shall sign for same and be held responsible for its safe keeping during the year.
10. Perpetual Trophies must be returned to the Association by the first of September of each year OR as directed by the Committee.
11. A Club not re-affiliating after having received a Perpetual Trophy or Trophies must return such Trophy or Trophies immediately on demand.

REPRESENTATIVE TEAM.

12. Any player selected to play for any Representative team, be it a trial match or otherwise, shall NOT be available for his Club on that date.
13. Any person trying out for or selected for any representative Team must give precedence to all requisites necessary for the establishment and maintenance of such team.
14. Any player selected to play for the Representative Team at any fixture shall not be available to play for his Club or any other team either socially or competitively unless authorized to do so by the Association or its appointed representative.

15. CODE OF CONDUCT

15.1 INTENTION

The intention of this code of conduct is to further clarify the meaning of the main object of this Association, namely, to foster, develop and create a high standard of Amateur Football.

Over recent years we have seen some unwanted behavior become part of the Football code. It is with this in mind that the following code of conduct has been developed and forms part of the Association's Administrative Rules.

15.2 INTERPRETATION

In this Rule, in so far as the context or subject matter otherwise indicates or requires;

“committee” means the Management Committee of the Association

“member” means the Affiliate Club of the Association

“official” means any member of the Management Committee of the Association

“player” means either a player of an Affiliate Club who is registered with this Association or a person who holds an official position with an Affiliate Club

“referee” means any person duly appointed, whether by the Association, Referee's Association or mutually agreed upon by the participating Affiliate Clubs, to officiate at any fixture under the jurisdiction of the Association

“spectator” means any person who attends a fixture played under the jurisdiction of this Association and supports either participating Affiliate Club.

15.3 CODE OF CONDUCT

15.3.1 Every member and/or player shall at all times:

- (a) Whilst in any way identified as a participant in this Association, conduct themselves in a manner which will not bring the Code of this Association into disrepute.
- (b) Provide assistance upon request to all officials of this Association and to the participating Referee Association.
- (c) Take necessary steps to ensure that spectators whether from their own club or any visiting Club(s) conduct themselves in an appropriate manner and within the terms of this Code.
- (d) Take necessary steps to ensure that any fixture under the jurisdiction of this Association are completed without any spectator or player interference.
- (e) Take all reasonable and necessary steps to ensure the safety of Officials, Referees and players at any fixtures under the jurisdiction of the Association.
- (f) Promptly assist the Association in the conduct of any investigation or enquiry into the breach of this code or any other Association rule.
- (g) When requested, attend any Committee or Sub-Committee meeting of this Association and conduct themselves in accordance with the directions of the Chairperson of any such Committee.

15.3.2 Every player shall at all fixtures and functions of the Association refrain from using language that is deemed foul, abusive, rude, obscene, derogatory or discriminatory towards any other player, spectator, official or referee.

15.3.3 Every player shall at all fixtures and functions of the Association refrain from using act or gesture that is deemed foul, abusive, rude, obscene, derogatory or discriminatory towards any other player, spectator, official or referee.

15.3.4 Every member shall at all times be deemed responsible for the conduct of their players and/or spectators unless it can be satisfactorily established that all necessary steps were taken to safeguard against any inappropriate conduct by their player(s) and/or spectator(s).

15.4 Any member and/or player that has in the opinion of the Committee breached this code of conduct shall have been deemed to have persistently and willfully acted in a manner prejudicial to the interest of the Association and as a result be subject to the provisions of Rule 12 (Disciplining of members).

15.5 The Committee shall be the sole authority for the interpretation of this Code of Conduct.

COMPETITION RULES.

The Premiership and Knock-out Competitions shall be conducted with the following Rules:-

1. (a) There shall be no grading of players in the Premiership except that the Registrar shall prepare a panel of eleven players for each Club to comprise those players who have played sufficient games in first grade (before commencement of the last five rounds) to warrant being graded as first grade players for the remainder of the season.
(b) From the panel thus named **NOT MORE THAN THREE** can be played in **RESERVE GRADE in any one match** for the last five premiership rounds (excluding byes).
© The Panel of Players will be notified to all Clubs and time set aside at a meeting of the Management Committee prior to the commencement of the last five rounds of the competition at which individual Clubs may rise objection with the Registrar to any name listed and the objection resolved.
2. In the case of Semi-finals being held in the Premiership only players having played more than fifty per cent of their total games throughout the Premiership in **RESERVE GRADE** semi-final and final series.
3. Players eligible to play in the semi-finals or finals of any competition must have been registered in time to have played in the last 5 competition rounds for their Club (excluding catch up games).
4. A player appearing on the match card as a substitute in first grade shall be considered to have played First grade for the purpose of Rules 1& 2 above.
5. The Premiership shall be played on a home and away principle wherever possible.
6. (a) Unless otherwise stated in this Constitution, the relevant Laws of the Game and International F.I.F.A. Board Decisions are applied.
(aa) The games shall be of 90 minutes duration with the proviso that all games played as the early fixture shall terminate ten minutes before the late game is scheduled to commence.
(b) The early fixture may be of shorter duration than the 90 minutes duration if the fixture is more than ten minutes late in starting and cannot be concluded within the concluding period stated in clause 6.(a) above.
© The only exception to this Rule is for the playing of extra time if the Competition Rules demand it.
7. All games shall start at the scheduled starting time provided both Clubs have a team present.

8.
 - (a) A team must comprise NOT LESS THAN seven players.
 - (b) Should a Club not have a full team present at the scheduled starting time or for any other adequate reason it may claim ten minutes grace.
 - © On the expiration of the ten minutes grace the team requiring such period MUST BE ON THE FIELD ready to start the game with not less than seven players.
 - (d) If the team claiming the ten minutes grace is not on the field READY TO KICK OFF on the expiration of the ten minutes then the opposition may claim a FORFEIT.
 - (e) If a forfeit is claimed then the Club claiming the forfeit must complete a team sheet and be on the field of play with a minimum of seven players.
 - (f) If due to extenuating circumstances up to 20 minutes ADDITIONAL LATE STARTING TIME is claimed it must be with the consent of the opposition which by doing so forfeits its right to claim a forfeit until the expiration of such additional late starting time
 - (g) No more than 30 minutes late starting time can be claimed before a forfeit is officially recorded as the outcome for the game.
 - (h) The REFEREE must be notified of any arrangement made between the Clubs for adjusted accordingly with the time lost.
9.
 - (a) Three points will be awarded to the winner of each game and one point to each team in case of a draw. No points will be awarded to the losing team.
 - (b) In the event of teams being equal on points at the close of the Premiership competition then GOAL DIFFERENCE shall determinate precedence on the points table.
 - © Goal difference shall be determined by subtracting the “goal against” from the “goal for” and the greater the result the superior the goal difference.
 - (d) Goal difference SHALL NOT APPLY if either team, being equal on points, gained an advantage from a forfeit. If such is the case then a play off shall take place.
10.
 - (a) In determining the Premiership winners the leading team on the points table after playing of the last round of the Premiership shall be declared the premiers of their respective division and grade.
 - (b) Should through any cause it be impossible to complete all scheduled games within the time frame available then an average shall be determined by dividing points gained by the Clubs concerned by the number of games played with the higher result taking precedence on the points table.
 - © Should circumstances allow and at the discretion of the Management Committee a semi final and final series in each grade shall be conducted at the completion of the Premiership rounds. This will be deemed a separate series and will not determine the premiers of the competition except in exceptional circumstances as set out in clause 10.(d) below.

(d) If the competition format does not comprise of separate divisions then the winner of the Premiership finals of their respective grade shall be declared the premiers.

11. NO PLAYER WILL BE ALLOWED TO PARTICIPATE IN ANY COMPETITION GAME WITHOUT THEIR I.D. CARD BEING SHOWN AND THEIR I. D. NUMBER BEING PLACED ON THE MATCH CARD. (Except in exceptional circumstances predetermined by the Management Committee).
12. FAILURE TO COMPLY WITH RULE 11 WILL MEAN LOSS OF POINTS GAINED FOR THE GAME OR A FINE APPLIED (as determined by the Management Committee) IF THE OFFENDING TEAM LOST THE GAME.
13. (a) Each team shall be permitted to substitute a total of four (4) players (including the goalkeeper) during the match which includes the playing of extra time.
(b) When a player is being substitute the referee MUST be notified.
© The substitute will report with his I.D. card to the Referee's Assistant (if not present then the Referee) after printing their shirt number, their surname, initial of their first name and I.D. number on the match card. Then at the appropriate break in play and with the approval of the Referee the player will be allowed to enter the field of play after the player they have replaced has left the field.
FAILURE TO COMPLY WITH THIS RULE WILL MEAN LOSS OF ANY POINTS GAINED AND A FINE (determined by the Management Committee) APPLIED IF THE OFFENDING TEAM LOST THE MATCH.
14. (a) Extra time will be of TEN MINUTES EACH WAY.
(b) Should the playing of extra time not produce a winning result then a penalty kick shoot out will be taken.
© The rules in brief governing a penalty kick shoot out are as follows:
 - (i) The Referee chooses the goal at which the kicks will be taken
 - (ii) Teams toss and the winner takes the first kick
 - (iii) Each teams has five kicks. To be taken alternately
 - (iv) If, before taking five kicks each, one team has scored more than the other team could even if it completed its five kicks then the taking of kicks will cease and a winner declared
 - (v) If it be a drawn result after five kicks, the taking of the kicks will continue until both teams have taken an equal number of kicks and one team has scored more then the other
 - (vi) Only players of the team at the end of the match can take part in the penalty shoot out except that the goalkeeper if injured during the taking of the kicks and unable to continue he may be replaced by a substitute

- (vii) Any player who is eligible to take part may change with the goalkeeper during the taking of the kicks
 - (viii) Each kick will be taken by a different player until each member of the team, including the goalkeeper had had a turn.
 - (ix) Other than the kicker and the two goalkeepers all players remain within the center circle
 - (x) The goalkeeper from the side taking the kick must remain on the field of play, outside the penalty area in which the kicks are being taken, on the goal line where it meets the penalty area boundary line.
15. Where quarter-finals, semi-finals, finals or grand finals are played these will be played on neutral grounds where possible.
16. (a) Whenever possible Knock-out draws shall be made at Council meetings and the principle of the first drawn to be the home team will be adopted.
(b) Where the home ground of the team drawn first is not available the match will set down on a ground at the discretion of the Management Committee.
© When the first round of Knock-out is drawn it will apply to both first and reserve grade teams.
17. In knock-out matches:
(a) If defeated in first grade the player cannot take part in further Knock-out games. This applies if the player(s) transfer to another club still competing in the Knock-out competition
(b) If defeated in reserve grade the player(s) are eligible to play first grade if required.
18. The best and fairest player shall be judged on Premiership matches only.
(a) To be eligible for the Best & Fairest Trophy a player must not have been sent off during the season and they must have played ten or more games in that grade during the season
(b) Points shall be awarded by the Referee who shall record the two best and fairest players between each team by awarding two and one point respectively and indicating same on the match card. A player who received a red or yellow card during the match can not be eligible for best and fairest points.
19. The results of each match shall be recorded on the team sheet (match card) by the Referee and forwarded by him to the Association Secretary within twenty four hours of the match being played.

20. Each Club Secretary or person appointed to act, will phone or sms the results of their Club's matches each weekend to the Association Secretary not later than 6:30pm on the Sunday or any other day the matches have taken place. Also The Club Secretary will notify the Association Secretary of any send offs that have occurred in the match. Failure to comply with this rule will result in the Club being fined an amount determined by the Management Committee.
21. Each Club Manager or person appointed will complete the team sheet/match card prior to the scheduled starting time by PRINTING the names of his players, taking part in the game, legibly with the name spelt AS INDICATES ON THE PLAYER I.D. CARD and the INITIAL included together with the appropriate I.D. registration number and shirt number. Failure to COMPLY WITH THIS RULE WILL RESULT IN THE LOSS OF ANY POINTS GAINED FOR THE MATCH OR A FINED IMPOSED (as determined by the Management Committee) IF THE OFFENDING TEAM LOST THE MATCH, WITH THE POINTS BEING AWARDED TO THE OTHER TEAM.
22. The team sheet/match card will be handed to the Referee 10 minutes prior to the commencement of the game.
23. (a) Five minutes prior to the scheduled kick-off time, the Referee will call both teams together on the half way line and I.D. CARDS WILL BE CHECKED. FAILURE TO COMPLY WITH THIS RULE WILL RESULT IN THE CLUB BEING FINED AN AMOUNT DETERMINED BY THE MANAGEMENT COMMITTEE.
(b) The teams will line up and each player will have his I.D. card which will be shown to the opposition's team Manager.
© Should any query arise as to the identification of a player or their eligibility to play in the game the matter will be raised with the Referee who will RETAIN THE I.D. CARD and have the player in question SIGN THE TEAM SHEET. The matter will then be investigated and resolved by the Management Committee.
24. (a) Should a player be sent off by the Referee from the field of play, then at the conclusion of the game the team Manager will approach the Referee and ask politely the offence for which his player was sent off the field. If the offence carries an automatic suspension of greater than a week then the Manager must hand the player's I.D. card to the Referee.
(b) A Club failing to give the I.D. card to the Referee when required will be fined an amount determined by the Management committee and may be cited to appear by the P & D Committee.
© A player sent from the field of play is not eligible to play for his Club or any other Club until his case has been resolved by the P & D Committee or his suspension his served.

(d) Automatic suspensions shall apply to players sent off and it is the responsibility of the Club Manager to ascertain the correct suspension.

(e) A list of the automatic suspensions will be provided by the Association at the beginning of the season.

(f) The Association Secretary will advise the relative Club if a dismissed player has been cited before the P & D Committee to further investigate any matter pertaining to the conduct of that player.

25. (1) In the event of an officially appointed Referee not attending on time, it is the HOME CLUB's responsibility to appoint officials who shall control the game until the appointed official attend. If the Home Club cannot fulfill this requirement then the away club may supply the official/s and they will be paid the usual Referee's payment for this game. **A Club appointed official shall have the status of an official of the League until he has left the location of the match. The Home Club is responsible for the welfare of the Referee and his Assistants, be they officially appointed or appointed by Clubs, before, during and after the game and any misconduct towards these officials will be dealt seriously by the League.**
- (2) If there is no agreement reached then the Committee may determine whether:
- (a) the match be played on a specific date, time and ground; or
 - (b) the match be recorded as a draw and no goals recorded; and/or
 - (c) any further disciplinary action, by way of fine or otherwise, be taken against either or both Clubs concerned.
- (3) Compulsory payment of fees for a Referee appointed by the away Club applies.
26. (1) Clubs will supply competent linesman if required and their authority shall be that which is given by the Referee at the time of the appointment.
- (2) Club linesman will be afforded the same protection and respect expected towards Official Linesmen.
- (3) The home Club is responsible for the welfare of the Referee and Linesmen be they officially appointed or appointed by the Clubs, before, during and after the game and any misconduct towards these Officials away from the field of play will be dealt as if the offence was committed on the field of play.
- (4) Compulsory payment of fees shall not apply to Club linesmen unless the Club responsible for providing a Club linesman fails to do so and the opposition Club then supplies their Club linesman.
- (5) A Club coach will not be used as a Referee or Linesman unless approved by the opposition on the day.
- (6) **Both Clubs must pay the Referee's and Linesmen fees before the commencement of the late game**

FORFEITS & DEFERMENT OF MATCHES.

27. (1) The Official fixture list as presented shall stand and no Club will be granted a deferred match unless there are exceptional circumstances.
- (2) Any Club requesting a deferred match shall do so in writing and at the time of the request being made must have mutually agreed with the opposition Club for the match to be played on a date within one month of the original date and such date and venue to be advised with their request.
- (3) Should circumstances arise the Committee shall have the power to postpone, defer or cancel any fixture in an emergency.
- (4) Clubs failing to fulfill their allotted fixtures shall be deemed guilty of a breach of “good faith” and may be dealt with as considered fit by the Committee.
- (5) Any Club forfeiting a match shall:
- (i) incur a fine as set from time to time by the Committee
 - (ii) be held responsible for the payments of Referees and Linesman fees for BOTH TEAMS
 - (iii) be held responsible for any reasonable ground rent that may be required as a result of the forfeit.
- (6) The points of the match shall be awarded to the opposing Club
- (7) Any Club unable to field two (2) Teams but is able to field one (1) Team must forfeit the Reserve grade game and play the first grade game. This rule is applicable not only to Premiership competition but also Knock Out, Amateur Cup and Referee’s trophy competitions.
- (8) In the event of a match being terminated by the Referee before the time specified in the Rules and for any reason stated in Law 5 of the Laws of the Game, it shall be either:
- (a) replay in full, or
 - (b) the result at the time of the stoppage will stand
- (9) To reach its decision in respect of any terminated match the Committee shall consider:
- (a) the amount of time played
 - (b) to whom or what the abandonment is attributed.
- (10) Any additional penalties for any misdemeanor found proven in respect of a terminated game shall be dealt with as per Competition Rule 28 (31).
- (11) Any Team which causes a match to be terminated before the full time has been played either by mass walk-off or refusal to allow play to continue shall be deemed to have forfeited the match and shall lose the pints and be dealt with the Committee.
- (12) The score in any match terminated as per (11) above shall be recorded as determined by the Committee.

REGISTRATION, TRANSFER, CLEARANCES AND GRADINGS.

28. (1) All players of Affiliated Clubs must complete the Association's form for admission or re-instatement and submit same to the Committee for approval.
- (2) When submitting an application for registration for approval by the Committee such form is to be completed in its entirety and must be accompanied by a photocopy of an ID (i.e. driving license or passport) and a Registration form (I.D. card) which also must be entirely completed and have two identical color photographs of the player in question pasted on the spaces provided. Such photographs shall be of passport size.
- (3) All information on either the application and registration form must be printed in a legible manner except where a signature is required.
- (4) If the application and registration form are in order, the registration form will be validated by the Registrar and one copy of the registration form return to the Club. The Club's copy of the registration form will be known as the **I.D. CARD**.
- (5) Applications for admission or registration found to be incorrectly completed or submitted will be returned to the Club and the Club notified of non-acceptance. Any cost of such notification will be borne by the Club concerned.
- (6) Non-accepted admission or registration will NOT BE REGISTERED until various forms have been submitted in a correct manners or queries raised by the Committee answered satisfactorily.
- (6a) Players can be registered up until the half way point of the Premiership. After that time further players will only be registered at the discretion of the Management Committee.
- (7) Clubs deemed having played an unregistered player shall be:
 - (a) ineligible for the points for the match, and
 - (b) fined the set fine for such an offence, and
 - (c) deprived of any goals scored during the match for competition table purpose,
 - (d) subject to such other disciplinary action as determined by the Committee
- (8) In matches where a Club has been deemed to have played an unregistered player the competition points shall be awarded to the non offending Club irrespective of the score of the match.
- (9) Any Club having been affiliated and is continuing to play the following season must submit all I.D. cards of players wishing to re-register for the current season together with the REGISTERED PLAYERS FORM showing all names, signature and addresses of players corresponding to the I.D. cards submitted. Names and signatures will be checked and if found to be correct those named will be registered and the I.D. cards returned to the Club.
- (10) No player in this Association, during the Association playing season, shall play for any other Club within the Association other the one with which he is registered without first obtaining a transfer or clearance.
- (11) In the event of a dispute or complications surrounding a player request for transfer or clearance from a Club within the Association the Committee may sanction a transfer or clearance upon request.

- (12) At NO TIME can a player within the Association register with or play for TWO CLUBS.
- (13) Players under contract to a member Club of the N.S.W. Federation of Soccer Clubs may be admitted to the Association's competition provided he:
 - (a) completes a declaration stating his intention to NO LONGER PLAY FOR ANY REMUNERATION, and
 - (b) Provides a clearance from his former Club.
- (14) Any AMATEUR PLAYER being a player of a member Club of the N.S.W. federation of Soccer Clubs wishing to join and register with a Club within the Association may apply for admission provided such application is accompanied with a clearance by his former Club.
- (15) Any player under contract to the Australian National Body may apply for admission but MUST produce a clearance.
- (16) Any player who wishes to leave a Club affiliated to the N.S.W. Amateur Federation to register with this Association must produce a clearance if he applies during the current season.
- (17) Transfer and clearances of players within the Association shall cease at the date allocated for the end of the First Round of the Premiership Competition. After this date no player registered with a Club in this Association shall be allowed to play for any other Club in this Association for the remainder of the current season.
- (18) Registration of players from sources OUTSIDE the Association structure after the date stated in Section (19) of this rule shall be restricted. Only under special circumstances will application be approved.
- (19) The number of registrations and de-registrations shall be restricted to a number determined by the Committee and Clubs shall be advised of relative permissible registrations and de-registrations applicable for the coming season as soon as practicable after the Association's Adjourned A.G.M.
- (20) The Committee shall be responsible for the grading of all Team for the current season.
- (21) Any affiliated Club having Teams entered in a competition NOT conducted by this Association may apply for "dual registration" to allow certain members of their Club to take part in both competitions; such members to be amateurs as required by this Association.
- (22) Clubs seeking dual registration must furnish to the Association a COMPLETE LIST showing EVERY PLAYER registered with the Club and the Organization to which, through his Club, he is affiliated.
- (23) Use of dual registered players by any Team in any ONE GAME in this Association shall be limited to three (3).
- (24) Any Club playing a player who should be listed as a dual registration and is NOT SO LISTED shall be guilty of a breach and shall be dealt with as the Protests and Disputes Sub Committee thinks fit. That is to say no player unless dual registered can alternate for his Club between this Association's competition and another competition.

PROTESTS AND DISPUTES.

29. (1) The Protests and Disputes Sub Committee (hereinafter called the “Sub Committee”) shall consist of three (3) members from the Committee one of whom shall be the Chairman with a casting vote only.
- (2) The chairman of the Sub Committee may form part of the Sub Committee notwithstanding any Club affiliation or connection with the matter being heard.
- (3) The chairman of the Sub Committee is prohibited in taking his position on the Sub Committee only if he is directly involved in the proceeds. (i.e. Referee or Linesman)
- (4) Other members of the Sub Committee shall comprise of persons with different or no Club affiliation. A member being affiliated to a Club in the same division shall not be sufficient reason for that member being prevented to be member of the Sub Committee.
- (5) A member of the Referees Association will not be a member of the Sub Committee unless he/she is a Committee member of the Association.
- (6) The Sub Committee shall meet each week during playing season and at all other times as directed by the Committee.
- (7) The Sub Committee shall have the power to co-opt members to meet requirements when a total of three (3) members is unavailable through absenteeism or ineligibility.
- (8) The Sub Committee shall have the power to co-opt a suitable person as Minute Secretary if required. The appointment must be approved by the Committee at its first meeting after the co-option.
- (9) The fact of the Sub Committee enquiring into or investigating any game or incident shall not necessarily mean that a case is contemplated or established against any Club, player or person.
- (10) If resulting from an enquiry or investigation it is deemed prudent to lay a charge against any person then the charge shall be intimated and the person afforded seven (7) days to prepare a case in his/its defense. All parties concerned shall be notified When required to attend any meeting called for the purpose of dealing with any charge, protest, appeal or dispute.
- (11) A player sent from the field of play shall accept the fact that he has received an automatic suspension as applicable to the offence for which he has been charged.
- (12) A player sent from the field of play who wishes to appeal against the offence and relative suspension may only do so if the suspension is greater than two (2) matches. The Committee must be given seven (7) days notice of his intention and such notice must be given by the Club on letterhead and accompanied by a deposit of \$50.00 which will only be refunded if the player is found not guilty of the offence charged.
- (13) A Referee sending a player from the field of play may attend the Sub Committee hearing, should an appeal be lodged, if he is of the opinion his presence is warranted.
- (14) The linesman or Linesmen may accompany the Referee who shall also have the right to call witnesses.
- (15) Verbal reports from the Referee’s Association shall not be accepted unless the Sub Committee determines that circumstances warrant the acceptance of a verbal report.

- (16) Where a verbal report is used and a player denies or questions any point or should a doubt exist then the case will be deferred for one (1) week when the case will be re-opened.
- (17) Should a WRITTEN REPORT still not be to hand at the deferred hearing then the decision shall be NO CASE.
- (18) In the case of a deferred hearing the Sub Committee may request the presence of the Referee at the re-opening of the hearing.
- (19) During the period of the deferment the hearing of a case the player may be allowed to play at the discretion of the Sub Committee.
- (20) A Referee and Linesman or Linesmen are required to submit a written report in relation to the matter being heard by the Sub Committee in which they were involved and such report(s) is to be in the hands of the Sub Committee in sufficient time for the matter to be heard.
- (21) During the hearing the accused person may be accompanied by one (1) Representative of his Club, both to be present during cross examination of the Referee and/r Linesman and/or witnesses.
- (22) Witnesses will NOT be present during the opening session when the player and the Referee are questioned.
- (23) Legal representation at any meeting of the Sub Committee or subsequent appeal is not permitted.
- (24) When a witness is called, the Player and his Club representative together with the Referee and/or Linesman will remain but will sit apart from the proceedings. Neither will comment on the evidence being given unless called upon to do so by the Sub-Committee Chairman or having been granted permission to do so in response to questioning by the Sub Committee.
- (25) When two parties are involved in the same incident, be the Clubs or persons, each shall be present during interrogation by the Sub Committee of the other party, Referee or witnesses.
- (26) Questioning of those involved shall be permitted by all parties and in the presence of one another in support of their case but must be carried out through the Sub Committee Chairman.
- (27) All protests and disputes must be in writing, on Club's letterhead and signed by any nominated official of the Club, and in the hands of the Association Secretary not later than forty eight (48) hours (excluding Sundays and public holidays) after the game upon which the protest or dispute is based and must be accompanied by a fee of \$50.00 or such amount as determined by the Committee. Such fee will be retained or returned at the discretion of the Sub Committee.
- (28) All protests and disputes will be heard by the Sub Committee which shall determine appropriate action and/or penalties where required and report its decision to the Committee.
- (29) Any Official, player Club or person found guilty of misconduct shall be liable to any penalty deemed advisable by the Sub Committee with the proviso that such penalty does not contravene the Association's Objects or Rules and abides by the Law of the Game as interpreted by F.I.F.A..

- (30) Decisions of the Sub Committee will be subject to appeal to an Appeal board with the grounds for appeal being restricted to:
 - (a) Production of evidence, or
 - (b) Severity of the decision of the sub Committee, or
 - (c) Conduct of the initial proceedings.
- (31) Players, Officials or other persons suspended by the Sub Committee are ineligible to play or take part in any game or event until the Appeal has been heard.
- (32) Any suspension which cannot be served in the current season due to the sentence being longer than the remainder of the season shall be carried over to the next season.
- (33) Any suspended sentence or good behavior bond applied shall remain in force for a period of twelve (12) months from the date on which the sentence or bond was notified.
- (34) A suspended sentence will automatically be served if the person again appears before the Sub Committee and is found guilty of a similar offence at any time during the duration of the suspended sentence...plus any additional sentence handed down at the time.
- (35) When a player is ordered from the field of play, the Club shall be held responsible for the handing of the player's I.D. Card to the Referee on the completion of the game so that it can be presented with the Referee's report to the Sub Committee. Any Club failing to give the I.D. Card to the Referee may be cited to appear before the Committee or Sub Committee and fined and/or have other sanctions imposed.
- (36) When a player is suspended by the Association his I.D. Card will be retained by the Association and made available to his Club on completion of the suspension. It is the Club's responsibility to collect any player's I.D. Card held by the League from the Registrar at the weekly Management Committee meetings.
- (37) Any Club, player, official or person failing to comply with any reasonable request or directive by the Sub Committee shall be automatically suspended until such request or directive is complied with.
- (38) In the case of a game being abandoned by the Referee by reason of misconduct or any misdemeanor on the part of a player, spectator(s) or official or any other person(s) or any grave disorder as decreed by the Referee to be just cause for the match to be terminated prematurely, it shall be sufficient notice for **BOTH CLUBS** concerned to be represented at the Committee meeting immediately following the game in question.
- (39) Club representation at any meeting dealing with the issue of an abandoned match is restricted to a minimum of two (2) and a maximum of five (5) officials from each Club involved.
- (40) A player sent off the field of play by the Referee and charged with striking or attempting to strike a Referee or a Linesman shall have the alleged offence heard by the Sub Committee appointed by the Management Committee.
- (41) The following procedures apply to conduct of the Appeals Board:
 - (a) The Appeal Board will hear appeals against the decision of the Sub Committee.

- (b) The Appeals Board will consist of members of the Committee.
- (c) The Chairman of the Committee will be permitted to remain on the Appeals Board notwithstanding any involvement in the Sub Committee. All other members of the Sub Committee which have adjudicated on the case are prohibited from participating on the Appeals Board.
- (d) No member who is associated with the Club(s) named in the appeal is permitted to remain on the Appeals Board.
- (e) Members of the Sub Committee who adjudicated on the initial hearing will be required to attend as witnesses at the Appeals Board hearing and will vacate the hearing during deliberations.
- (f) The minimum number of members on the Appeals Board shall be 3(three) and the maximum shall be the number of duly elected officers to the Management Committee.
- (g) To replace those ineligible to adjudicate on the Appeals board, the Secretary will co-opt adequate members consisting of responsible officers from Club's the Secretary deems appropriate. The officer(s) co-opted cannot be challenged.
- (h) Use of co-opted officers will NOT be made from those of the Division from which the player, Club or person has come.
- (i) The Committee Chairman will Chair Appeal hearings or in his/her absence or ineligibility the Appeals Board will appoint a Chairman.
- (j) The Association Secretary or his/her Deputy shall convene the Appeals Board as required.
- (k) Notice of appeals must be in writing, on Club's letterhead and signed by one of the nominated officials, and in the hands of the Association's Secretary within six (6) days of the sentence being handed down.
- (l) Notice of Appeal must be accompanied by a fee of \$50.00, or such amount as determined by the Committee, to be returned or retained at the discretion of the Appeal Board.
- (m) Decisions of the Appeals Board shall be final.

DUTIES OF THE HOME CLUB

29. (1) Supply at least two (2) footballs fit for play to the Referee before the match for his inspection and approval.
- (2) Arrange if possible for a qualified first aid officer to be in attendance during the games.
 - (3) Have the ground clearly and correctly marked in accordance with the Laws of the Game and supply corner posts of a MINIMUM height of 1.5 meters. Supply and securely erect goal nets which are in good condition.
 - (4) Whenever and wherever possible have the playing area roped off to prevent infringements by spectators.
 - (5) Attending the welfare and the protection of the Referee and Linesmen at all times both during and after the match.

- (6) Controlling as much as possible the barracking so that it is not of an unsportsmanlike nature and such that is liable to bring the game into disrepute.
- (7) Taking steps to prevent misbehavior, particularly amongst spectators, that might prove offensive (i.e. use of bad language, excessive drinking, promiscuous behavior).

RULES FOR THE AMATEUR CUP

30. (1) The competition shall be known as The Amateur Cup Competition.
- (2) The amateur Cup Trophy, to be held for twelve months only shall be presented to the winning Club.
 - (3) The Cup shall be contested by all Affiliated Clubs of the Association together with any other amateur Club acceptable to the Committee.
 - (4) Application for entry must be made on the form provided, when requested. The Committee reserves the right to accept or reject any application.
 - (5) Clubs competing for the Amateur Cup must be actively competing in an organized competition.
 - (6) Only players registered with the Association or Body to which his Club is affiliated shall be eligible to compete.
 - (7) The Committee shall have the power to eliminate from the competition any Club found guilty of playing ineligible players.
 - (8) The semi-finals and final shall be contested only by players registered and eligible to have played at least five (5) competition matches in the Premiership.
 - (9) Protests and/or appeals must be lodged with the Association Secretary, on the Club's letterhead and signed by any of the nominated Officials, within forty eight (48) hours (Sundays excepted) of the match being played and a copy of the protest and/or appeal must be sent also to the opposing Club.
 - (10) Should doubt arise as to the eligibility of any player, the Association Registrar shall, if possible to do so, give such information as is necessary on receipt of an application in writing.
 - (11) In the case of a color clash BOTH TEAMS shall change colors.
 - (12) Matches shall be played under S.A.F.L. Rules.
 - (13) Clubs failing to fulfill fixtures shall be fined and shall be responsible for the payment of Referees and Linesmen fees and any other expenses incurred as shall be determined by the Committee.
 - (14) In the case of a drawn match at full time, an extra ten (10) minutes each way shall be played. If the match is still a draw then penalty kicks shall decide the winner. THIS SHALL APPLY TO EVERY ROUND OF THE COMPETITION.
 - (15) Matches can only be called off because of the state of the ground on the instruction of the Referee or the grounds man or where the local Council has decreed there shall be no play or by the Association which can act in an emergency.
 - (16) Matches shall be played on grounds as set down by the Committee.
 - (17) Both teams will complete a team sheet and produce I.D. cards for all players named. Any Club from outside the Association, if not controlled under the I.D. card system will have its players sign the team sheet on the field of play immediately prior to kick off.

- (18) In the event of the appointed Referee failing to appear a substitute may be appointed by agreement of both Captains. If there is no agreement reached then the Clubs will nominate a date, a time and a place for the match to be played and submit same to the Association for its approval or otherwise.
- (19) Results must be phoned/sms through at the conclusion of each match to the number as shall be determined from time to time.
- (20) The Committee shall have the power to deal with any matter not covered in these rules and may add to, alter or delete any rule in the best interest of the Competition.
- (21) The competition shall be on a knock-out basis and the Referees and Linesmen's fees (and ground fees if applicable) shall be equally shared by the Clubs. Each club shall be responsible for the supply of at least one (1) match football in fit condition for play.
- (22) Referee and Linesmen's fees must be paid before the match.
- (23) The Amateur Cup Trophy may be recalled by the Committee at any time. The Cup shall remain the property of the Association.

THE REFEREE'S TROPHY COMPETITION.

31. To accommodate those players in the Club not chosen for the amateur Cup team, the Referee's Trophy competition will be conducted in conjunction with the Amateur Cup.

The Competition will be conducted as an early fixture to the amateur Cup.

The rules governing the competition are the same as for the Amateur Cup and the use of players between the two competitions is as for the Divisional knock-out, namely,

- (a) Players knocked out of the amateur Cup CANNOT contest the Referee's Trophy
- (b) Players knocked out of the Referee's Trophy ARE ELIGIBLE to contest the amateur Cup.

PLAYERS EQUIPMENT.

32. The following rules have been introduced in addition to any rules previously mentioned or those contained in the Laws of the game.

- (1) Players who choose to play whilst wearing spectacles do so at their own risk and must:
 - (a) Accept responsibility of so doing by indemnifying others concerned with the playing, organizing or controlling of the game against action taken as a result of injury attributed to the wearing of spectacles.
 - (b) Heed the advice to use spectacles meeting safety requirements as laid down by the Department of Occupational Health and Safety.
- (2) The wearing of shin guards is compulsory for any player participating in a match under the auspices of the Association in accordance with the directive of F.I.F.A. Consequently a player cannot take the field without wearing an approved form of shin guards.
- (3) The wearing of cycle shorts is permitted provided the cycle shorts do not extend beyond the length of the knee and are the same color as the player's shorts.
- (4) No player is allowed to wear any jewelry (i.e. chains, rings, watches, earrings, studs, etc.), during the match, no exceptions will be allowed.

NOTES FOR THE GUIDANCE OF CLUBS.

The Management committee is the sole authority for the interpretation of the Objects, rules, Administrative and Competition Rules of the Association.

The onus is on the Clubs to ascertain that the Club complies with all requirements laid down by the Objects, Rules, Administrative and Competition Rules.

Ignorance of the above mentioned Objects and Rules shall not be entertained as an excuse should the Rules be broken and/or ignored.

Club Officials, particularly the President, Secretary and Team Managers, should read the Objects, Rules, Administrative and Competition Rules frequently and carefully until they become conversant with them.

Particular attention should be given to Administrative and Competition Rules.

If your Club has any query as regards the interpretation of a particular Rule, have your query resolved by the Committee.